

# PMINJ Chapter 2020 Election Guidelines

Judy Balaban, PMP  
Past President  
May 19, 2020

## Elected Positions

**President** - Chief executive officer for PMINJ and of the Board and shall perform such duties as are customary for presiding officers, including making all required appointments with the approval of the Board.

**Operations Vice Chair** - Responsible for preparing, maintaining, recording, and circulating all records, correspondence, minutes of meetings and related affairs of the chapter.

**Marketing Vice Chair** - Responsible for chapter based marketing and public relations to increase awareness of both the chapter and the PMI brand within the territory. Will develop and execute an integrated marketing, communications and public relations program as well as oversight to cultivating, developing, and maintaining a consistent alliance with organizations for sponsorship and related activities.

**Information Resources Vice Chair** - Responsible for all aspects of chapter technology including acquisition, support, development, maintenance, and planning.

**Education Vice Chair** - Responsible for professional development, education, and events in preparation to attain and maintain PMI certifications - establishing and maintaining periodic programs to enhance project management knowledge and skills.

## Elected Positions

**Member and Volunteer Relations Vice Chair** - Responsible for addressing the needs of chapter membership, including membership recruitment, retention, and associated value delivery. Will also recognize accomplishments related to Project Management (Project of the Year and Project Manager of the Year) and other professional and personal achievements.

**Past President** - Provides advice and leadership to the Board of Directors regarding past practices and other matters to assist the Board in governing PMINJ.

These are the 7 voting members of the Board.

# 2020-2021 PMINJ Board Nominees

	Term Expiration
<b>President</b> – Mark Barash, PMP	2021
<b>Operations Vice Chair</b> – Charles Rosen, PMP	2021
<b>Marketing Vice Chair</b> – Steve Warnek, PMP	2022
<b>Information Resources Vice Chair</b> – Cathy Bruce, PMP	2022
<b>Education Vice Chair</b> - Lisa Blake, PMP	2022
<b>Member and Volunteer Relations Vice Chair</b> – Wes Tervo, PMP	2021

# APPENDIX

## Officer Qualifications/Requirements/Terms

**President (Officer)** - Must have been a Vice Chair and attended 100% of the Board meetings for at least 2 years prior to nomination.

**Vice Chair (Officer)** - Must have been a Vice President and attended at least 90% of the Board meetings for at least 1 year prior to nomination.

**Vice President (Appointed)**- Not an elected voting Board member, a non-voting Board member. Must have been a Director and attended at least 80% of the Board meetings for at least 1 year prior to nomination.

**Director (Appointed)** - Not an elected voting Board member, a non-voting Board member. Must have been an active volunteer for at least 1 year prior to nomination.

### Terms of Elected Officers

- For the Officers shall be two (2) years
- Limited to three (3) consecutive terms in the same Officer position
- No more than four (4) consecutive terms (eight (8) consecutive years) as an elected Officer

All must be  
members in  
good standing.

## PMINJ 2020 Election Guidelines & Nomination Committee

- All elected positions will be up for election in 2020
- For 2020, some positions will have a term with 1 year and some 2 years
- These positions are staggered so that half of the positions are elected each year.
- 1-2 candidates named for each position
- Terms of office for the Officers shall be two (2) years
- Limited to three (3) consecutive terms in the same position
- No more than four (4) consecutive terms (eight (8) consecutive years) on the Board in general.

### **Nominating Committee**

Chair - Judy Balaban, PMP - Past President

Roger So, PMP – Director Program Operations

Karen Kogut – Director Symposium

A Nominating Committee shall prepare a slate containing nominees for each Board position and shall determine the eligibility and willingness of each nominee to stand for election.

# PMINJ Organization Structure

