

ANDREW CHABALKO

109 Monroe Trail, Hopatcong, NJ 07843
570-497-0980

AndrewChabalko@gmail.com
<http://www.linkedin.com/in/andrewchabalko/>

PROJECT MANAGEMENT PROFESSIONAL

Experienced Project Management Professional (PMP) with a proven record of success and experience managing complex programs/projects. Collaborative leader and team member with an unwavering job focus and work ethic that is both very organized and composed. Strong interpersonal, written, and verbal communicator with the ability to engage and solicit input from all stakeholders and deliver meaningful solutions.

SUMMARY OF SKILLS

- Project Management Professional (PMP), Scrum Master Certified (SMC) & Lean Six Sigma Certified
- Very strong program/project management skills, knowledge and use of concepts
- Waterfall, Kaizen (Continuous Improvement), Agile, Scrum methodologies
- Proper adherence to product and SDLC lifecycles
- Highly experienced and comfortable in PowerPoint presentations to Senior Leadership
- Very strong Microsoft office skills (Excel, PowerPoint, Word, Outlook, Lotus Notes, Visio)
- Extensive Insurance and Financial Services Industry / Product Knowledge Expertise

EXPERIENCE

Universal Property Casualty Insurance Company - Remote **Jan. 2022 – Present**
Product Owner (Independent Contractor)

- Leader of IT Department Personnel and Initiatives reporting directly to the CIO (15+ Individuals)
- Leader of enterprise-wide application → web-based functionality development initiative
- Leader of new Reinsurance Management System development initiative
- Leader of new SharePoint Intranet enterprise-wide initiative
- Leader of Printer (infrastructure) enterprise-wide initiative
- Lead IT in program tracking, processes & actions on deliverables in partnership w/ Business
- Drive cross-functional leadership, collaboration and team building for organizational change/initiatives
- Deliver weekly status updates to C-suite and quarterly planning/report updates to all team members
- Drive roadblocks/key decisions to resolution

Transamerica - Remote **Aug. 2021 – Dec. 2021**
Senior Project Manager – Program Management (Contractor via IBM)

- Owns overall E2E Actuarial Optimization IT program planning for AWS cloud conversion
- Responsible for migration of actuarial modeling applications (AXIS, ALFA) to the cloud (AWS).
- Tasked to lead IT in program tracking, processes & actions on deliverables in partnership w/ Business
- Oversee all project impacts and dependencies to secure critical path

Mars Inc. - Hackettstown, NJ **Sep. 2020 – Aug. 2021**
Project Manager - Senior Lead (Contract)

- Owns overall E2E GTM program planning, reporting & communication for Salesforce cutover
- Responsible for orchestration layer application program tracking & delivery in partnership w/ Business

- Lead and facilitate program governance on scope
- Oversee all project impacts and dependencies to secure critical path

ADP - Roseland, NJ

Nov. 2019 – May 2020

Senior Director - New Product Launch Program Management (Contract)

- Oversaw all aspects of planning, execution & roll-out of cybersecurity product launch
- Overall accountability for program success between strategy, product mgt, marketing & senior leadership
- Maintain cross functional alignment, develop milestones and track overall readiness
- Responsible for program scope, schedule, goals, cost, resource procurement, and issue resolution

Cognizant Technology Solutions & Advisory - Bridgewater, NJ

Nov. 2018 - Oct. 2019

Senior Manager - Program Management

- Strategic Solutions & Business Dev on UL, IUL, VUL, Term, Term to Perm
- Lead on a major systems conversion for 3 different legacy life insurance admin systems 'lift-and-shifts'
- Product delivery owner and program director for 3 D2C voluntary product launches from concept to go-live
- Consult clients and business ops on optimal decision-making, market intelligence and thought leadership

SE2, LLC - Bridgewater, NJ

Apr. 2016 - Oct. 2018

Senior Business Solutions Advisor

- Program lead working directly with clients and SMEs to compose BRDs, FRDs, SOWs for Solution Definition
- Oversaw policy conversion efforts to "in-house" Life Admin Core, billing, commissions and benefit payments
- Systems admin responsible for implementation, QAT, remedying defects on commission system/platform
- Implemented new and existing clients onto Commission Systems Application (F.A.S.T)

Prudential Financial - Newark, NJ

Sept. 2012 - Apr. 2016

Project Manager

- PM for systems integration effort from acquisition of The Hartford's Individual Life & Reinsurance Depts.
- PM for captive & capital mgt to secure noneconomic (regulatory) reserve financing via credit-linked notes

Prudential Financial - Roseland, NJ

Oct. 2008 - Sept. 2012

Sr. Actuarial Analyst

- Group Insurance, Disability & Voluntary
- Coordinate economic capital & asset adequacy cashflow testing, quarterly RBC, Price Retiree Buyouts

Aon Consulting - Somerset, NJ

May 2007 - Oct. 2008

Actuarial Associate

- Pension, Post-Retirement Health, Disability & Group Insurance

EDUCATION

B.S. Actuarial Science

St. John's University
New York, NY, USA

- 4 actuarial exams - Society of Actuaries (P, FM, MFE, MLC). All 3 VEE credits completed.
- Project Management Professional (PMP)
- Lean Six Sigma Green Belt Certified
- Scrum Master Certified (SMC)