

Bethuel Philantropo, PMP

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EXECUTIVE SUMMARY

Forward-thinking results-driven leader with 20+ years of financial services experience. Has progressive success in leading, managing, and initiating large-scale projects. Create process specifications and coordinates with project teams to ensure that high impact projects are on schedule, in scope, and on budget while mitigating risks. Persuasive leader in Back office and middle office operations. Persuasive communicator capable of interacting with professionals at all levels to develop/institute organizational changes; builds rapport with stakeholders to meet expectations and assess needs to provide effective solutions.

LEADERSHIP AND TECHNICAL COMPETENCIES

- Develop and manage project budgets, schedules, and scopes while Incorporating time management principles into the workflow
- Convey information to all key stakeholders in both written and verbal formats
- Infers meaningful insights from a collection of data
- Mentors team members
- Microsoft Office Suite
- OFAC Filtering
- JIRA
- Service Now

EXPERIENCE

MIZUHO, JERSEY CITY, NJ JUNE 2022

VICE PRESIDENT - BUSINESS OPERATIONS PLANNING & PROJECT MANAGEMENT, JUNE 2022 – MARCH 2023

Led and managed projects and initiatives driven by Mizuho's Operations Department. Responsible for coordinating Operations user's tasks for large-scale projects managed by other departments such as IT, Enterprise Project Management; activities pertain to multiple Mizuho entities in the US. Coordinated Companywide efforts to adopt ISO20022. As part of the government mandate to adopt ISO20022, in conjunction with multiple stakeholders both internal and externally, I lead initiatives to drive timely and effective results. While the mandate timeline by the government was postponed in many occasions, my team never stopped our efforts; as a result we were always ahead and effective while mitigating risks.

- Aligned general business targets with project's objectives and outcomes
- Defined project's scope
- Identified risks through risk assessment processes
- Identified and involved required resources
- Coordinated actions among Operations resources
- Created budget and revenue estimates for assigned projects
- Developed WBS and set milestones and deadlines
- Tracked and report the progress of assigned tasks
- Created detailed project plan and deadlines
- Coordinated the project team throughout all project management phases

- Identified and escalated issues to management
- Provided solutions to issues
- Ensured timely delivery of defined deliverables and their adherence to quality standards
- Demonstrated essential leadership skills needed to direct training and development initiatives that improved workflow.

BNY MELLON, WOODLAND PARK, NJ, MARCH 2001 – JUNE 2022

Supervisor - Trade Capture, July 2010 – June 2022

From March 2001 I was the Team Lead until I was promoted to run the department as a Supervisor in July 2010. During that time I managed the department through many mergers and acquisitions. Directed day-to-day operations and managed staff in a matrixed organization. Worked collaboratively with other departments impacted by projects, and ensured milestones are successfully achieved. Due to the migration platform projects, there were lack of resources to support the legacy platforms. This resulted in a major client not being serviced, potentially, leaving BNY Mellon out of compliance with the Service Level Agreement (SLA). I took the lead and reached out to IT and provided a cost-effective approach to address the issues. I lead communication with stakeholders and team members through the completion of the projects. This resulted in updating the fortune 500 clients' information that saved time, money, and avoided lost to BNY Mellon

- Drove projects to enhance back-office operations and surpass client expectations by directing team in providing comprehensive trade capture support to ensure integrity within the risk management system and maintain accuracy throughout the process.
- Provided scheduled and on-demand status reports and updates and Conduct bi-monthly meetings to share pertinent information with staff.
- Tailored processes to meet the needs of projects while using critical thinking skills to facilitate new business/technology developments.
- Research trends to improve performance while creating/updating securities to impact client's portfolio
- Fund Accountants were performing the Trade Analysts duties, causing redundancies and inefficiencies. Planned and executed a business process improvement plan, standardized the process that included retraining 16 fund Accountants, while redistributing the resources, resulting in a cost-savings of 47% in the Fund Accounting departments.
- Provided critical oversight on a multitude of business/platform migration projects from conception to completion.
- Entrusted to reassign job functions across the department to meet business needs/demands and received multiple accolades from internal and external clients for achieving ideal client execution.
- Designed and analyze complex reports, and participate in and support the implementation of projects as assigned.
- Helped launch and upgrade platforms, minimize bank risk, and provide error reducing solutions.
- Identify policy gaps and assist with formulating policies to support work process efficiency, and provide informal guidance/training.
- Escalate, resolve, and support all requests; address issues, and errors, and disseminate/explain information to internal clients.
- Assess risk when business decisions are made to mitigating/lessen the effects of threats keeping the firm's reputation in good standing.
- Influence and collaborate effectively with resources not in the same reporting line to achieve common goals.

EDUCATION, PROFESSIONAL DEVELOPMENT, AND VOLUNTEER EXPERIENCE

- B.S., Business Economics, Rutgers University, New Brunswick, NJ - December 2000
- Project Management Professional Certification (PMP), PMI - October 2017
- Annual Compliance Management System (ACMS) Member
- Active member of the Finance Committee and Deacon of the Greater Shiloh Church in Pennsylvania; provided direct support for disaster relief during multiple life-changing mission trips to Haiti.